
GENERAL INFORMATION / FIT EUROPE ANNUAL MEETING VIENNA, AUSTRIA, 4/5 OCTOBER 2019

The Austrian Association of Court Interpreters (**ÖSTERREICHISCHER VERBAND DER ALLGEMEIN BEEIDETEN UND GERICHTLICH ZERTIFIZIERTEN DOLMETSCHER / ÖVGD**) is pleased to host the 2019 Annual Meeting of FIT EUROPE. It is taking place in conjunction with the 65th anniversary of UNIVERSITAS Austria and a meeting of the FIT Executive Committee and the FIT Forum of Presidents of FIT Member Organizations.

The pre-meeting event of FIT Europe will begin on **Friday, 4 October 2019**, with the International Day of Translation celebration at **Haus der EU, Wipplingerstrasse 35, 1010 Vienna**. A reception at 12:00 noon will mark the 65th anniversary of UNIVERSITAS Austria, followed by a series of conference presentations between 13:00 and 18:30 hrs. (Simultaneous interpretation for German, English and French will be provided). Details about the presentations will be announced later. The day will end with a dinner at a nearby restaurant.

On Friday morning delegates and observers can take part in an optional guided tour (in English) at the *Kunsthistorisches Museum*.

On **Saturday, 5 October 2019**, the Annual Meeting of FIT Europe and FIT Soutien will take place at **Hotel Regina, Rooseveltplatz 15, 1090 Vienna**. Registration is between 8.45 and 9.15 hrs. The meeting will start at 9.30 hrs. FIT Mundus representatives and FIT organization presidents are invited to attend as observers. Ralf Lemster, BDÜ Germany, will give a presentation in the afternoon after the administrative meetings.

Delegates and observers then have the possibility to go on an optional guided walking tour (about one hour to 90 minutes) to see some of the main buildings along *Ringstrasse Boulevard* (16:30 to 18:00 hrs).

In the evening delegates and observers will meet at a typical Viennese wine tavern (*Heuriger*) for dinner at 20:00 hrs.

The FIT Presidents Forum will take place at Hotel Regina on **Sunday, 6 October 2019**. Details to be provided directly by FIT.

Contribution

€ 130 for each delegate attending the pre-meeting event and the annual meeting (includes pre-meeting event and dinner on Friday, meeting room rental and equipment on Saturday, coffee, tea on arrival, mineral water during meeting, mid-morning coffee break, lunch, meeting kit, dinner on Saturday evening, small contribution to FIT Europe website renewal and hosting).

Your contribution can be made to the following account: www.paypal.me/katschinka or liese@katschinka.net.

Please include your name and association name when making a payment.

Please note that FIT Europe is not subject to VAT, i.e. no additional tax will be added to the prices indicated.

Please note: FIT Europe does not receive any financial support from FIT for the annual meeting, hence the need to ask our member delegates to contribute.

Meals

Friday noon: reception offered by UNIVERSITAS Austria

Friday evening: Networking dinner at a restaurant near *Haus der EU* included in the contribution (and partly sponsored by UNIVERSITAS Austria).

Saturday: coffee and tea in the morning, mid-morning coffee break and lunch (included in contribution)

Saturday evening: dinner at Viennese wine tavern (included in contribution and partly sponsored by ÖVGD).

Cancellation policy

Registration for the pre-meeting and side events is binding. A 50% refund will be granted for cancellations between 31 August and 4 September 2019. No refunds can be granted for cancellations after 4 September 2019. - Registration will close on 15 September 2019.

Please note: Separate registration/nomination is required for the FIT Europe Annual Meeting. Where possible, the completed form for the Annual Meeting (“Registration form for FIT Europe Annual Meeting 2019”) should be submitted no later than 15 September 2019, but registration up to and on the day of the Annual Meeting is possible

ACCOMMODATION

A limited number of rooms have been reserved until 15 August 2019 at Hotel Regina (reservation form attached) for up to three nights from 4 to 7 October 2019 at a daily rate of EUR 125 for a single room and EUR 160 for a double room. Breakfast is included.

Please indicate “ÖVGD-Tagung” when booking your reservation at: reservations@kremsehnerhotels.at

GUIDED TOURS

Guided tour of the *Kunsthistorisches Museum* (optional) on Friday morning – Price: € 12.00 (admission ticket, guided tour sponsored by UNIVERSITAS Austria)

Guided walking tour (optional) of some of the main buildings along *Ringstrasse Boulevard* (Saturday 16:30 to 18:00 hrs.) – Price: € 10.00

CONTACT DETAILS

If you need any further information please contact Liese Katschinka/ÖVGD at: fit.europe2019@gmail.com or the FIT Europe Secretary General at secgen@fit-europe-rc.org.

Registration Form

First name, surname:

Email address:

FIT member organisation:

I will attend

- the pre-meeting on Friday 4 October at *Haus der EU* yes / no
- the networking dinner on Friday 4 October yes / no
(included in the contribution to FIT Europe annual meeting)
- the FIT Europe Annual meeting on Saturday 5 October (€130) yes / no
- the informal dinner at a Viennese wine tavern on Saturday 5 October yes / no
(included for participants paying the FIT Europe contribution; but €35 for all others)
- optional guided tour (*Kunsthistorisches Museum*) on 4 October (€ 12) yes / no
- optional guided walking tour (*Ringstrasse Boulevard*) on 5 October (€ 10) yes / no

Total amount due: € _____

I will transfer the amount of € _____ (total for ticked items) to the account: www.paypal.me/katschinka or liese@katschinka.net (before 4 September at the latest).

Please send me an invoice so that I can pay the contribution yes / no

Please send this form to fit.europe2019@gmail.com

Thank you for registering!

You will receive an electronic confirmation of your registration as soon as we have received your payment.

Looking forward to seeing you in Vienna!

Liese Katschinka /ÖVGD Organising Committee